



# Department of Public Health and Human Services

## FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

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### INSPECTION INFORMATION

**Facility:** Ashley Lucas / Little Blessings

**Type:** Renewal Inspection      **Date:** 12/05/2017      **Time:** 10:30 AM

**Director:** Ashley Heather Lucas

**Contact:** \_\_\_\_\_

**Licensing Worker:** Gloria Tatchell      **Phone #:** (406) 444-1954

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**Time:** 10:56 AM **# children:** 5 **# under 2:** 3 **# caregivers:** 2

**Time:**                      **# children:**            **# under 2:**            **# caregivers:**           

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**STAFF RATIOS**

Yes	1. License
Yes	2. Overlap

**BUILDING/FIRE REQUIREMENTS**

No	3. Inside Facility  <b>37.95.121(1)</b> <b>(1)</b> Cleaning materials, flammable liquids, detergents, aerosol cans, and toxic materials must be kept in their original containers and in a place inaccessible to children. They must be used in such a way that will not contaminate play surfaces, food, food preparation areas, or constitute a hazard to the children. <b>The intent of this rule was not met:</b>  Based on observation, CCL found that toilet bowl cleaner and sunscreens were stored in the medicine cabinet above the sink without a childproof latch. <b>Plan of correction accepted December 20, 2017.</b>
Yes	4. Fire Safety
Yes	5. Equipment
Yes	6. Exiting

**OUTDOOR TOUR**

Yes	7. Play Area
N/A	8. Swimming

**PROGRAM ISSUES**

Yes	9. Supervision
Yes	10. Provider Responsibilities
Yes	11. Activities
N/A	12. Night Care

**HEALTH ISSUES**

Yes	13. Illness Exclusion
Yes	14. Health Prevention

**MEDICATION**

N/A	15. Administration
N/A	16. Storage

**INFANTS/TODDLERS**

Yes	17. Diapering
Yes	18. Feeding
Yes	19. Bathing
Yes	20. Sleeping

**INFANTS/TODDLERS**

Yes 21. Activities

Yes 22. Outdoor Activities

**NUTRITION/FOOD ISSUES**

Yes 23. Sanitation

Yes 24. Meal Frequency

Yes 25. Special Diet

**TRANSPORTATION**

N/A 26. Basic Requirements

N/A 27. Child Passenger Safety

**WRITTEN RECORDS**

Yes 28. Parent Information

No 29. Facility Records

**37.95.141(2)**

(2) The facility shall have a master list of the name, address, and phone number of all children in their care and their parents.

**The intent of this rule was not met:**

Based on interview, CCL found that the provider did not have a master list of children that included parents' names, addresses and phone numbers.

**Plan of correction accepted December 20, 2017.**

No 30. Child File Review

**37.95.128(1)(a-d)**

(1) A day care facility must have on file a health record form, provided by the department, concerning any special health risks that would affect other children. This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form must be signed by:

(a) A physician licensed to practice medicine in Montana pursuant to Title 37, chapter 3, MCA; or

(b) A physician assistant-certified licensed to practice in Montana and practicing under a utilization plan approved by the board of medical examiners; or

(c) A person licensed in Montana as a professional nurse and recognized by the board of nursing as a nurse practitioner or clinical nurse specialist; or

(d) A naturopathic physician licensed under Title 37, chapter 26, MCA.

**The intent of this rule was not met:**

Based on record review, CCL found one child under age two did not have a pediatric health record on file. See enclosed copy of children's record review.

**Plan of correction accepted December 20, 2017.**

**37.95.141(5)(a-d)**

(5) Prior to a child being enrolled or entered into a day care facility, the following information must be on file:

(a) written information on each child explaining any special needs of the child, including allergies;

(b) a release or authorization of persons allowed to pick up the child;

(c) necessary medical forms, including all medication authorization and administration logs, signed and updated immunization records and the names of emergency contact persons; and

**WRITTEN RECORDS**

(d) an emergency consent form. This form must accompany staff when children are away from the day care site for activities; and

**The intent of this rule was not met:**

Based on record review, CCL found the following information was not on file:

1. One child did not have current immunizations.
2. Two children did not have signed emergency consent forms.

See enclosed copy of children's record review.

**Plan of correction accepted December 20, 2017.**

**37.95.1003(1)**

(1) An individualized diet and feeding schedule shall be provided according to a written plan submitted by the parents or by the infant's physician with the knowledge and consent of the parents, guardian, or placement agency. A change of diet and schedule shall be noted on each infant's daily diet and feeding schedule.

**The intent of this rule was not met:**

Based on record review, CCL found three infants (children under 19 months in age) did not have individualized feeding schedules on file. The feeding schedule form is on the DPHHS website. See enclosed copy of children's record review.

**Plan of correction accepted December 20, 2017.**

Yes	31. Medication File
Yes	32. Caregiver File Review
Yes	33. First Aid Requirements

**ADMINISTRATIVE RECORDS**

Yes	34. License-Certificate
Yes	35. Facility Requirements
Yes	36. Registration/License Process